

The regular board meeting was held on March 25th, 2019 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Wayne Wubbena, Kirk Raab, Kelly Raab, Travus Albrecht, Tom Fernstaedt, Donna Doubler were present. Also present were Attorney Michael Toepfer, Donna Breed, Tracie Perry, Dick Runkle, Todd Stone, Pam Hicks, and Dave Monigold.

The minutes from the March 11th board meeting were presented. Albrecht stated a change is needed to who adjourned the meeting. It should be Doubler who made the motion. Perry will make this change. Ki. Raab made a motion to approve the minutes with the change, second by Ke. Raab. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$5,740.29 was presented. Ke. Raab made a motion to pay the bills as presented, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Public Comments: P. Hicks addressed the board about noise in her neighborhood late at night. She said this is becoming a nuisance. Ki. Raab will speak to Chief Bohnsack about this problem and report back to P. Hicks.

Attorney Comments: Attorney Toepfer handed out a couple ordinances to Albrecht and will discuss these under ordinance.

Finance: Chair Ki. Raab presented the Clerk and Treasurer Reports. Ki. Raab made a motion to accept the Clerk and Treasurer Reports, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

Public Safety: Chair Ki. Raab reported he forgot to add a rifle to the motion in last week's meeting. Ki. Raab made a motion to allow Chief Bohnsack to purchase one more rifle in the amount of \$1,379, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab presented the February Police Activity report.

Buildings: Raisbeck reported that the new mini blinds have been put up on the windows.

Streets: Chair Ke. Raab presented the 2019 estimated street maintenance cost and a copy of which streets that will be chipped and sealed. The estimated cost for these streets is \$73,772.08. Albrecht would like to see streets fixed the right way instead of putting band aids on them. Ki. Raab commented that there is not enough money in the MFT account to fix the roads from the core up. One road can cost more than the \$73,772, if it were to be tore up and rebuilt, which will mean the rest of the streets will not be able to be fixed since the money will not be there. Ki. Raab suggested a longevity plan be started for large street repairs. Ke. Raab made a motion to accept the 2019 estimated street maintenance cost in the amount of \$73,772.08, second by Ki. Raab. Fernstaedt, Ki. Raab, Wubbena, Doubler, Ke. Raab voted yes. Albrecht voted no. Motion passed and carried.

Ke. Raab presented a bid for a new 60 inch broom for the new John Deere tractor from Sloans Implement in the amount of \$5,200. Ke. Raab also reported that the old 2002 John Deer tractor will be put up for bid along with the 48 inch broom. Ke. Raab made a motion to purchase the 60 inch broom for the new John Deere tractor from Sloans in the amount of \$5,200 with no tax, second by Fernstaedt. Roll call was taken, all responding yes. Motion passed and carried.

Ke. Raab reported that the cost of the stainless steel package for the new dump truck was missed in the total amount of \$125,866.52 that was approved in the last meeting. The cost of the stainless steel package is additional \$5,407.00 for a total price of \$131,272.52. This package is recommended since it will have a longer life span. Ki. Raab made a motion approve an additional \$5,407.00 for the plow truck, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Fernstaedt feels that the 5 minute parking sign needs to be put up in front of the post office. With the snow, you cannot see the painted curb.

Ordinance: Chair Albrecht presented the expense reimbursement ordinance that has to be adopted. There are specific statutory provision that calls for employees to receive reimbursement for reasonable actual expenses that occur in the performance of their duties. The trustees will need to modify this ordinance for what they feel is appropriate and reasonable. This will be put on the agenda for the next meeting.

Albrecht presented an estimate for the codifying of ordinances from American Legal in the amount between \$2,200 and \$2,900. Albrecht made a motion to approve up to \$2,900 for our current ordinances to be codified, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Local Improvements/Economic Development: No Report

Personnel: Chair Doubler reported that Ronnie Stamm will be starting April 1st and Tyler Saunders will be starting May 1st.

Doubler reported that there will be a retirement party for Todd Stone on April 6th from 4pm to 6pm at the Pecatonica Tap House.

Albrecht passed out a list of safety items the employees should be wearing to help prevent injuries that he would like have put into a policy by next fiscal year. Ki. Raab commented that he will look into this further and follow up with Albrecht to make sure this is done properly.

Sewer: No Report

Water: Stone reported that the lead survey has been completed and turned into the EPA. There are no lead water lines within the Village. This survey will be kept and if there are any new lines installed they can be added to the list since this may be a yearly report.

Wubbena reported the new pump that was put in the well was put together wrong. It was engineered correctly but the work order was written up wrong. The repairs will be at the manufacturer's expense.

Wubbena made a motion to allow Donna to transfer \$600.00 from the Waterworks Savings Account for the Fehr-Graham invoice for the installation of controls, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

TIF: No Report

Zoning: Runkle reported he issued 2 building permits for one residence on Burnett Ave. One for a fence and one for a new garage.

Unfinished Business: Raisbeck reported changes in the street department under street work on the budget. The street work will be changed from \$120,000 to \$75,000.

New Business: Ki. Raab made a motion to allow Donna to transfer \$125.00 from the DUI Equipment Savings Account for the Intoximeter, Inc. invoice, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to allow Donna to transfer \$209.28 from the Community Building Savings Account to reimburse Cathy Burmeister for the blinds she purchased, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

Wubbena reported the Water and Personnel Committees met on March 20th to discuss the Water Operator Contract. They met with James Mensendike. He is currently the Water Operator for the Village of Elizabeth. The Committees agreed to hire James as our Water Operator Contractor for 6 months. If he is not needed the 6 months, the Village will have to give him a 15 day notice. He will be salaried at \$750 per month for 3 visits per month along with signing the necessary paper work, plus \$30 per hour if any laborious work is needed. Wubbena made a motion to approve James Mensendike from Elizabeth to be contracted as the Water Operator to sign the necessary paperwork, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Raisbeck presented the Proclamation proclaiming the month of May Motorcycle Awareness Month. Ki. Raab made a motion to approve the proclamation by the Mayor for Motorcycle Awareness Month, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to adjourn, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:20pm.