

The regular board meeting was held on February 11<sup>th</sup>, 2019 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Tom Fernstaedt, Wayne Wubbena, Kirk Raab, Kelly Raab, and Donna Doubler were present. Attorney Michael Toepfer was absent. Also present were Donna Breed, Dick Runkle, and Tracie Perry.

Ki. Raab made a motion to allow Travus Albrecht to attend the meeting electronically, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried. Perry called Albrecht at 7:01pm.

The minutes from the last meeting were presented. Ki. Raab made a motion accept the minutes as printed, second by Ke. Raab. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$8,316.47 including an additional bill was presented. Ki. Raab made a motion to pay the bills as presented along with the additional bill, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

**Public Comments:** No Report

**Attorney Comments:** No Report

**Finance:** Chair Ki. Raab reported that the budgets are being worked on.

**Public Safety:** No Report

**Buildings:** Raisbeck reported that the painting of the windows inside has been started and should be done by the end of the week.

**Streets:** Chair Ke. Raab presented a bid for a new 3 in 1 truck. The bid came in at \$73,805 for the whole package. Ke. Raab made a motion to order and buy from Monroe Truck a dump, salt spreader, plow truck for \$73,805, second by Ki. Raab. Roll was taken, all responding yes. Motion passed and carried.

**Ordinance:** No Report

**Local Improvements/Economic Development:** No Report

**Personnel:** Chair Doubler reported that 6 people have applied for the part time position. It was agreed by the committee that the whole board be involved with the hiring process.

**Sewer:** No Report

**Water:** Chair Wubbena reported that Dan has passed his Class D license.

He also reported that well #2 passed the water test. The new controls have been installed and Dan and Todd will be taught how to run the controls this week.

Wubbena stated that Dan would like another paid hotel night for the Class C classes he will be attending in the end of February. This is a 2 day class. Wubbena moved to allow Dan the extra night lodging, second by Fernstaedt. Fernstaedt, Wubbena, Ki. Raab, Doubler, and Ke. Raab voted yes. Albrecht voted no. Motion passed and carried.

**TIF:** No Report

**Zoning:** No Report

**New Business:** Raisbeck present the Wipfli Engagement Letter for the audit in July. The cost for the yearly audit will be \$8,970 with no additional audits. Ki. Raab made a motion to approve the Wipfli Engagement Letter, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

Raisbeck opened up for discussion for the water/sewer rate increase. It is printed in the ordinance book that the water and sewer rates be reviewed every year to agree on an increase if needed. The reasons for an increase is because the cost of chemicals is going up and there are more mandatory tests that will need to be done, just to list a few. It was agreed by the board that the expense side for the water and sewer departments be completed for the budget and be brought back to the board for more discussion.

Wubbena made a motion to adjourn, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:17pm.