

The regular board meeting was held on January 14<sup>th</sup>, 2019 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Kelly Raab, Kirk Raab, Tom Fernstaedt, Donna Doubler, and Travus Albrecht were present. Wayne Wubbena was absent. Attorney Michael Toepfer was also present along with Tracie Perry, Dick Runkle, and Don Hawes.

The minutes from the December 26<sup>th</sup>, 2018 meeting were presented. Ke. Raab made a motion to accept the minutes as printed. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$152,249.87 was presented. There was a bill removed from the bill list. It was charged to the credit card. Ki. Raab made a motion to pay the bills with the one invoice removed, second by Fernstaedt. Roll call was taken Fernstaedt, Ki. Raab, Ke. Raab, Doubler voted yes. Albrecht voted no. Motion passed and carried.

**Public Comments:** Hawes asked for clarification on the UTV ordinance for those who come in from Wisconsin. Ki. Raab confirmed if riders come in from Wisconsin and they do not have a Village sticker, they have to stay on the designated trail that has already been in place. If they want to travel on any other roads in town, they will have to purchase a Village sticker in order to do so.

**Attorney Comments:** No Report

Ki. Raab made a motion to go into executive session to discuss Personnel at 7:11pm. Roll call was taken, all responding yes. Motion passed and carried.

Meeting went into regular session at 7:50pm. Roll call was taken at 7:50pm.

**Finance:** No Report

**Public Safety:** No Report

**Buildings:** Raisbeck reported there have been some leaks found from the furnace and Mike Kriebs will be repairing them soon, the interior window and door trims will be painted starting this week, and the Festival of Trees is now over and had a great turn out.

**Streets:** Chair Ke. Raab reported she will be setting up a budget meeting when Jeff is home.

**Ordinance:** Chair Albrecht reported he will be setting up a meeting soon.

**Local Improvements & Economic Development:** No Report

**Personnel:** Chair Doubler reported that there was a meeting on January 7<sup>th</sup>, 2019 and a lot was discussed.

Doubler made a motion to allow Donna Breed to transfer the overtime wages incurred by Todd Stone biweekly from the Capital Improvement Savings Account from January 10<sup>th</sup>, 2019 until January 14<sup>th</sup>, 2019 with the intent to reimburse the Capital Improvement Savings Account, second by Ki. Raab. Roll call was taken, all responded yes. Motion passed and carried.

Doubler made a motion to allow Donna Breed to pay Todd Stone for 31 hours and Dan Long 43 hours 3 minutes to get their comp hours down to the 40-hour cap stated in the union contract. This payroll will

be paid out of the Capital Improvement Savings Account with the intent to reimburse this account in the future, second by Ki. Raab.

Doubler made a motion to rescind the motion to allow Donna Breed to transfer the overtime wages incurred by Todd Stone biweekly from the Capital Improvement Savings Account from January 10<sup>th</sup>, 2019 until January 14<sup>th</sup>, 2019 with the intent to reimburse the Capital Improvement Savings Account, second Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Doubler made a motion to rescind the motion to allow Donna Breed to pay Todd Stone for 31 hours and Dan Long 43 hours and 3 minutes to get their comp hours down to the 40-hour cap stated in the union contract. This payroll will be paid out of the Capital Improvement Savings Account with the intent to reimburse in the future, second by Ki. Raab. Roll call was taken, all responded yes. Motion passed and carried.

Ki. Raab made a motion to pay Todd and Dan all the overtime hours over the 40 hours comp time up to January 14<sup>th</sup>, 2019 with the money coming from the Capital Improvement Savings Account, second by Albrecht. Roll call was taken, all responding yes. Motion passed and carried.

**Sewer:** Chair Fernstaedt reported that Scott is waiting for the final steps to be completed for the Com Ed Energy Grant. He also reported that he read an article in the paper for infrastructure grants and Scott will be looking into this.

**Water:** No Report

**TIF:** Chair Doubler presented recipes and a copy of the cleared check for Mark Plath's BDD agreement. Doubler made a motion to pay \$1,472.50 to Mark Plath, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab gave an update for Saunders Insulation TIF request. Since this is new construction and a letter of intent was not written before the start of the construction, they will not be able to receive TIF assistance on the new building. There are other options and Ki. Raab has discussed these options with Shawn. Architecture/Engineering costs are eligible as well as interest on a loan for TIF assistance.

**Zoning:** No Report

**New Business:**

Raisbeck reported there is a meeting set up for January 17<sup>th</sup>, 2019 at 6pm to discuss revenue and expenses for the 2019-2020 budget.

Ki. Raab made a motion to allow Donna Breed to transfer \$6,122.64 from the Capital Improvements Savings Account for the PDC invoice of January 14<sup>th</sup>, 2019 with the intent to reimburse the Capital Improvements Savings Account, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to allow Donna Breed to transfer the additional \$48,858.00 from the Capital Improvements Savings Account to pay the Lyons Well Drilling invoice with the intent to reimburse the Capital Improvements Savings Account in the future, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Doubler presented the help wanted ad. The ad will run in the Flash, the Scoop, The Village Voices, and the Monroe Shopping News. It was agreed that the trustees and the employees sit down and discuss what the needs are for hiring a new employee on the January 17<sup>th</sup> meeting. Ki. Raab made a motion to put the part time ad in the newspapers, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to adjourn, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:43pm.