

The regular board meeting was held on October 22<sup>nd</sup>, 2018 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Wayne Wubbena, Kelly Raab, Donna Doubler, Kirk Raab, Tom Fernstaedt, and Travus Albrecht were present. Also present were Attorney Michael Toepfer, Donna Breed, Dick Runkle, Dan Long, Todd Stone, Jerry Holm, Tim Carter, Howard Doubler, Jon Hillman, Noah Hillman, Mark Plath, Keagan Kent, John Richard, Sgt. Luke Barker, Terry Dieken, and Peggy Severson.

The minutes from the October 8<sup>th</sup>, 2018 meeting were presented. Ki. Raab made a motion to accept the minutes as printed, second by Albrecht. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$29,933.09 including an additional bill was presented. Ki. Raab made a motion to pay the bills as presented along with the additional bill, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

**Public Comments:** John Richard addressed the board about repairing the Cannon that sits by the Museum. He was here a couple of years ago and he proposed that his group was willing to buy a carriage and donate it to the Village in exchange for them to use the cannon for Civil War Reenactments for 10 -12 years. The cannon will be gone during the summer but they are willing to bring it back during the Pumpkin Festival and if it will not be used for a few weeks. The carriage would have cost around \$8,000 but now will be around \$10,000. To make the cannon functional the barrel would have to be bored since there is concrete in the bottom of it, it may have to have a steel liner put in to make sure it will fire safely. He will report back to the board with an estimate when he gets one if the Village agrees to move forward with the repairs. It was suggested that the cannon be placed under some kind of shelter when refinished or placed inside the museum. Ki. Raab made a motion to have John move forward with giving the board an estimate to bore the concrete out of the barrel and to move forward with this project, second by Albrecht. Roll call was taken, all responding yes. Motion passed and carried.

**Attorney Comments:** No Report

**Finance:** Chair Raab presented the Clerk and Treasurer Reports. Ki. Raab made a motion to approve the Clerk and Treasurer Reports as presented, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

**Public Safety:** Chair Ki. Raab presented the September Police Activity Report.

Ki. Raab presented the UTV Ordinance. After discussion there were some sections that the trustees agreed to change. Under section 2, Rules and Regulations, Letter D needs to be omitted since headlights and taillights are mandatory. The Village UTV Ordinance pertains to all who will use the public roads in town, those who stay only on the designated trail will have to obey the trail rules. It was suggested that there are numbers on the sticker. Ki. Raab made a motion to adopt ordinance 102218, for the UTVs and Golf Carts with the correction on the half hour to be omitted and to clarify, in order to go off the designated trails that currently exist, you will have to purchase a sticker, second by Albrecht. Roll call was taken, all responding yes. Motion passed and carried. The Ordinance number will be 102218, will be part of Title 7 of the Code of Ordinances, and the next chapter after recreational vehicles,

snowmobiles, will be Chapter 81 and each section in the UTV Ordinance will be labeled 81.1, 81.2, 81.3, etc.

**Buildings:** No Report

**Streets:** Chair Ke. Raab reported that Jeff has been changing gears from spring/summer to fall/winter, he has been repairing storm water systems from all the rain has caused some sink holes and will start repairs on a large sink hole in the alley going to the bus garage. He will finish up the last load of cold patch filling in pot holes and street repairs, and has started equipment maintenance. He has changed out 2 street light bulbs that were not working, they are covered under warranty, and is still waiting for a few more bulbs to come in.

Ke. Raab suggests the Municipal Parking sign that is placed by the parking lot behind Apple River Bank sign be moved so it will be more visible. Ki. Raab will meet with Jeff to discuss this and also the Village boundaries back in this area.

Ki. Raab reported and showed a picture of a tree that was taken down on Village property. The tree was rotten and not much of the trunk was solid.

**Ordinance:** Chair Albrecht reported that the meeting that was scheduled for October 15<sup>th</sup> was cancelled due to the UTV Ordinance being the main reason for the meeting lacked information and is now scheduled for October 29<sup>th</sup>, 2018 at 6pm at the Warren Village Hall to discuss updating some ordinances.

**Local Improvements/Economic Development:** No Report

**Personnel:** Chair Doubler reported that there was a Personnel meeting to discuss Early Retirement Incentive. The Committee, they are not opposed to it, but at this time they feel the Village cannot afford this.

**Sewer:** Chair Fernstaedt reported that the variable speed drives have been installed on the motors. Scott Raisbeck has sent in all of the information for the grant to Com Ed and they will monitor the energy used for a few months to see how much they will award for the grant.

**Water:** Chair Wubbena reported that the water committee met with Todd and Dan and discussed issues in the water department.

Wubbena presented a bid for new controls for the wells and water towers from Gasvoda in the amount of \$46,285.74. Wubbena made a motion to accept the bid from Gasvoda for the control panels, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Wubbena presented a proposal from A1 Electric for a new mixer for the new water tower in the amount of \$5,720.00. The water level will have to be below the mixer in order to be installed. This cannot happen yet because of well #2 being down. As soon as the well #2 is fixed, then the new mixer can be installed. A1 Electric does know this. Wubbena made a motion to accept the bid from A1 Electric for the mixer in the new water tower in the amount of \$5,720.00, second by Albrecht. Roll call was taken, all responding yes.

Stone reported that he spoke with the company that will inspect the old water tower. They will come and speak to the board sometime in March.

Stone updated on Well #4 pump. All the bearings in the pump, 6-10ft sections of pipe, a few more couplings, and 9 steel shafts will need to be replaced.

Wubbena made a motion to take Dan Long's wages out of the Capital Improvement Savings account with the intent of paying it back in the future, second by Ki. Raab. This does not have to be paid back since this savings account is for the Water Department but Breed would like to replace that money back in case there is an emergency. Fernstaedt, Wubbena, Ki. Raab, Doubler, and Ke. Raab responded yes. Albrecht responded no. Motion passed and carried.

**TIF:** No Report

**Zoning:** Runkle reported one permit was issued for a 6 foot chain link fence.

**New Business:** Ki. Raab presented the fuel bids:

Saunders Oil: Bio Diesel Fuel-\$.05 above cost

October 15<sup>th</sup>-\$2.638

16<sup>th</sup>-\$2.63

17<sup>th</sup>-\$2.643

#1 Clear Diesel Fuel-\$.05 above cost

October 15<sup>th</sup>-\$2.86

16<sup>th</sup>-\$2.858

17<sup>th</sup>-\$2.866

Unleaded Gasoline-\$.05 above cost

October 15<sup>th</sup>-\$2.1135

16<sup>th</sup>-\$2.1235

17<sup>th</sup>-\$2.163

Stephenson Service Company: Bio Diesel Fuel- \$.05 above cost

October 15<sup>th</sup>-\$2.844

16<sup>th</sup>-\$2.839

17<sup>th</sup>-\$2.848

#1 Clear Diesel Fuel-\$.05 above cost

October 15<sup>th</sup>-\$2.692

16<sup>th</sup>-\$2.700

17<sup>th</sup>-\$2.71

Unleaded Gasoline-\$.05 above cost

October 15<sup>th</sup>-\$2.245

16<sup>th</sup>-\$2.237

17<sup>th</sup>-\$2.277

Ki. Raab made a motion to award all the fuels bids to Saunders Oil, second by Fernstaedt. Roll call was taken, all responding yes. Motion passed and carried.

Raisbeck presented the letter from Breed asking permission for electronic banking. Ke. Raab would like to see more information and read all of the agreements. Albrecht made a motion to move forward with electronic banking with Ke. Raab involved, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab read a letter from Bridgette Stocks on the Safe Routes to School project: Paul Ertmer, from Fehr-Graham, is working on the project maps and cost estimates. Once these are complete, they will regroup with the Village to determine the priorities to include in the application. The School Board passed their resolution of support for the application at their board meeting. Bridgette has given Shawn Teske the tally sheets (for the classroom) and Parent Surveys, these will be going out soon and will draft a resolution of support for the Village to pass at their next regular board meeting. The surveys will be posted on the Village facebook page as well as the website.

Wubben made a motion to adjourn, second by Ki. Raab. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:44pm.