

The regular board meeting was held on September 10th, 2018 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7:01pm. The Clerk recorded the minutes.

Wayne Raisbeck, Wayne Wubbena, Donna Doubler, Kelly Raab, Kirk Raab, and Travus Albrecht were present. Tom Fernstaedt was absent. Also present were Attorney Michael Toepfer, Tracie Perry, Todd Stone, Dan Long, Jim Aurand, Jeff Fry, Don Hawes, and later Mark Mahoney.

The minutes from the August 27th meeting were presented. Ki. Raab made a motion to approve the minutes as presented, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$14,725.13 was presented. Ki. Raab made a motion to pay bills as presented, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

Public Comments: No Report

Attorney Comments: No Report

Finance: No Report

Public Safety: Chair Ki. Raab reported that the high school shop class will be engineering and building the evidence room at the Police Department.

Ki. Raab read a Thank You letter from the Stephenson County Sheriff's Department thanking the Warren Police Department for the assistance for a domestic violence related call that happened in Orangeville on August 19th. A request was initiated through Northwest Central Dispatch for additional manpower. Officer Lucas Bourquin responded as a relief for the outer perimeter. This is part of the mutual aid agreement where other departments help each other in time of need.

Buildings: No Report

Streets: Chair Ke. Raab presented the final bill for Louie's Trenching Service. The final cost came in higher by \$6,342.74, which is within the \$10,000 range, due to the fact that the fuel adjustment of oil distribution value, due to a field condition of existing pavement. It is stated in the contract that there is a \$10,000 lead way for extra cost. Albrecht commented that one of the key things that should be in a contract, there should be stuff that is considered incidental to the project. Ke. Raab made a motion to pay for the additional amount, second by Ki. Raab. Roll call was taken, Ki. Raab, Wubbena, Doubler, and Ke. Raab voted yes. Albrecht voted no. Motion passed and carried.

Ke. Raab reported that the pot holes that were brought up at the last meeting have been filled.

Ordinance: No Report

Local Improvements/Economic Development: Chair Albrecht reported October is National Walk to School Day.

Ki. Raab confirmed that Fehr-Graham has the signed paper to proceed with writing of Safety to School Grant.

Albrecht presented a special use permit application for the Cub Mobile race from Pack 26. They are asking for Chestnut Street between Jefferson Street and Galena Ave to be closed from 8am to 11am on October 22, 2018. Ke. Raab made a motion to accept the activity permit application for the Cub Mobile races, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Personnel: No Report

Sewer: No Report

Water: Chair Wubbena reported the components on Well #3 and #4 were knocked out from the storm over Labor Day weekend. Stone will be receiving bids from different companies. Gasvoda has been out and got Well #2 running and this is the only well that does not need to be started manually. The sales group has been working on putting together a quote for all new parts that we need to get the wells to talk to each other and work properly. This has been turned into the insurance company.

Stone reported that the UCMR testing has started and the Borsdorf building has been cleaned up outside.

TIF: Chair Doubler reported that there was a TIF Committee meeting with Tim Quinn. More information and resolutions will be brought back soon.

Zoning: No Report

Unfinished Business: No Report

New Business: Raisbeck presented the bids for the 7 projects:

Bid #1 Paint 35 Decorative Light Poles in the downtown Main Street:

All-Star Power Wash-\$5,075 with a 2 year guarantee

Raisbeck Painting-\$5,800

J. Raisbeck Paint and Design-\$5,476.15

Wubbena moved to refer these bids back to the street committee to meet with the respected bidders and come back with a recommendation, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Bid #2 Paint interior window doors and windows of Historic Community House:

Winter Creations-\$4,800

Raisbeck Painting-\$5,600

J. Raisbeck Paint and Design-\$2,737.46

Catco, Inc.-\$5,600

Ki. Raab made a motion to accept J. Raisbeck Paint and Design for the interior of the Community House in the amount of \$2,737.46 with the possibility to be a lesser amount if he is awarded the other bids, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Bid #3 Paint, scrape, and repair wood on the exterior of Historic Community House:

Winter Creations-\$8,600

J. Raisbeck Paint and Design-\$17,504.87

Catco, Inc.-\$12,900

Ki. Raab made a motion for Bid #3 to go back to the Street Committee for review of the bids and for recommendation from the committee, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Bid #4 Repair Handicap Ramp Warren Historical Community House

Catco, Inc.-\$5,500

Ki. Raab made a motion to refer bid #4 back to the Street Committee for review and recommendation, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Bid #5 Paint the Interior and Exterior Doors Warren Village Hall

Winter Creations-\$800.00

J. Raisbeck Paint and Design-\$343.56

Catco, Inc.-\$840.00

Ki. Raab made a motion to accept J. Raisbeck bid in the amount of \$343.56 to sand and paint the doors at the Village Hall, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Bid #6 Hourly wage bid to clean tree limbs and branches in the Village in the event of a disaster. This bid is good for one calendar year.

Family Tree Care-\$150.00/hr

Ki. Raab made a motion to refer this bid back to the street committee with clarification to Family Tree Care on the diameter of tree limbs to be brought to the street, second by Wubbena. Roll call was taken, all responding yes. Motion passed and carried.

Bid #7 Village of Warren (remove 3 trees at 504 Park Ave, 209 E. Main Street, and on 116 Long St/Caitlyn Street including clean up and stump removal)

Family Tree Care-\$1,100 for 116 Long Street, \$1,200 for 504 Park Ave., and \$350.00 for 209 E. Main St. Includes clean up and stump removal for all 3 bids.

Albrecht made a motion to accept Family Tree Care's bid for the 3 trees, second by Doubler. Roll call was taken, Wubbena, Doubler, Albrecht, Raisbeck voted yes, Ki. Raab and Ke. Raab abstained. Motion passed and carried.

Wubbena made motion to allow Donna to transfer \$621.56 from the Capital Improvement Savings Account to Water Checking for the SES invoice from the 9/10/2018 bill list, second by Albrecht. Roll call was taken, all responding yes. Motion passed and carried.

Wubben made a motion to adjourn, second by Ki. Raab. A voice vote was taken, all responding yes. Motion passed and carried. Meeting was adjourned at 8:08pm.