

The regular board meeting was held on Monday, October 8th, 2018 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7:00pm. The Clerk recorded the minutes.

Wayne Raisbeck, Wayne Wubbena, Tom Fernstaedt, Donna Doubler, Kirk Raab were present. Kelly Raab and Travus Albrecht were absent. Also present were Attorney Michael Toepfer, Donna Breed, Tracie Perry, Dan Long, Dick Runkle, Kris Garnhart, Cathy Burmeister, and Larry Lyons.

There is an addition to the agenda for repairs on well #2.

The minutes from the October 1st meeting were presented. Ki. Raab made a motion to accept the minutes as presented, second by Wubbena. A voice vote was taken, all responding aye. Motion passed and carried.

Travus Albrecht present at 7:01pm.

The bill list totaling \$11,489.82 including an additional bill was presented. Ki. Raab made a motion to pay the bills as presented along with the additional bill, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Public Comments: Kris Garnhart from Wipfli presented the 2017-2018 Audit. There are two significant deficiencies reported and these are the same every year. The first one is the preparation of the financial report, Wipfli prepares the actual financial report. The other is the segregation of duties. The Village has around \$4.2 million of assets as of April 3rd and a net income of around \$116,000.

Cathy Burmeister asked the board for permission to start charging for private parties held at the Community Building to help with the costs for upkeep of the building. Organizations will not be charged for meetings or gatherings. She is asking the Board to charge a \$100 fee for the rental of the Community Building for private parties. Ki. Raab made a motion to allow the Community Building to charge a \$100 fee for private parties, second by Doubler. Roll call was taken, Fernsteadt, Ki. Raab, Doubler, Albrecht responded yes. Wubbena responded no. Motion passed and carried.

Attorney Comments: No Report

Finance: No Report

Public Safety: Chair Raab commented the UTV Ordinance should be finished up and he will report to the committee when it is finished for recommendation.

Buildings: No Report

Streets: Ki. Raab reported that Bridgette Stocks from Fehr-Graham was here and they looked at the sidewalks around the school for the Safe Route to School grant. She took pictures and has a list of other safety suggestions. An engineer will come out and evaluate the sidewalks and notification will be announced for when a survey is to be completed by parents gets sent out.

Ordinance: Chair Albrecht set an ordinance meeting for October 15th at 5pm to discuss updating certain ordinances and the UTV ordinance.

Local Improvements/Economic Development: No Report

Personnel: Chair Doubler reported there is a personnel meeting set up for October 15th at 4pm to discuss early retirement incentive.

Sewer: No Report

Water: Chair Wubbena presented the list of finished work from the unfinished projects list.

Long presented an estimate for repairs at Well #2. Larry Lyons from Lyons Well reported that there is a vibration coming from the pump in the ground. The only way they can diagnose and fix the problem is by pulling the pump up. The cost for pulling the pump will be \$18,350. This is not including parts. It was suggested that all of the wells should be on a 10 year rotation for preventative maintenance. This will be referred back to the water committee and they will report back to the board. Wubbena made a motion to allow Lyons Well Drilling to do the emergency repairs on well #2, they will pull and inspect the pump in the amount of \$18,350 and will be paid out of the Water Capital Improvement Savings account, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Long reported that the EPA inspection was

TIF: Ki. Raab made a motion to accept Mark Plath's BDD resolution. The pay back will be 25% of the total cost, recipes will have to be turned in prior to payment.

Zoning: Runkle reported one permit issued for an 8x12 deck.

Unfinished Business:

New Business: Albrecht made a motion to set Trick or Treat hours from 5pm-8pm on October 31st, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to purchase a safe with a changeable combination lock for the closed session recorder to leave at the hall so trustees have better access to it, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Ki. Raab made a motion to adjourn, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:07pm.