

The Regular Board meeting was held on May 29th, 2018 at the Warren Village Hall at 7pm.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Kelly Raab, Donna Doubler, Travus Albrecht were present. Also present were Attorney Michael Toepfer, Carl Andrews, Donna Breed, Tracie Perry, Todd Stone, Pam Hicks, Jerry Holm, Don Hawes, and Bernie Saunders. Kirk Raab, Wayne Wubbena were absent. Tom Fernstaedt arrived at 7:13pm.

The minutes from the May 14th, 2018 meeting were presented. Ke. Raab made a motion to accept the minutes as printed, second by Doubler. A voice vote was taken, Ke. Raab, Doubler, Albrecht responded aye. Motion passed and carried.

The bill list was presented along with an addition bill, totaling \$26,824.92. Ke. Raab made a motion to approve to pay the bills as presented, second by Doubler. Roll call was taken, Ke. Raab, Doubler, Albrecht responded yes. Motion passed and carried.

Public Comments: Pam Hicks asked why the flags were not up along Main Street for Memorial Day. Raisbeck commented that Jeff Bartell has been sick. Doubler asked if this were to happen again that there be a backup plan to have someone else to put them up. Albrecht offered to put them up if Jeff would be unable to get them up.

Don Hawes asked when the 5 minute parking will be painted on the curb. Raisbeck commented that this is on the list of unfinished projects and will follow up with Jeff and Chief Bohnsack.

Attorney Comments: No Report

Finance: Raisbeck presented the Clerk and Treasurer Reports. Albrecht made a motion to approve the Clerk and Treasurer Reports, second by Ke. Raab. Roll call was taken, Ke. Raab, Doubler, Albrecht responded yes. Motion passed and carried.

Public Safety: Raisbeck presented the April Police Activity Report and a list of training completions each officer has completed.

Buildings: No Report

Streets: Raisbeck reported that the new mower has been delivered.

Ordinance: Chair Albrecht reported that there was ordinance meeting and went over a few things. He will bringing them back to the board as soon as he gets them typed up.

Local Improvements/Economic Development: No Report

Personnel: Chair Doubler suggested that the hiring of the new water operator hire gets tabled since there are a few trustees absent, the background check has not been completed, and references have not been called. Albrecht would like to have a second interview with the top 2-3 applicants the committee has decided on in front of the whole board. He feels that all of the trustees need to be part of the whole process and not just the final recommendation. Attorney Toepfer commented that the subcommittee will make a recommendation concerning the request that is first submitted to the committee, the committee makes a recommendation to the board of trustees. The board of trustees are free to say no, we do not accept this recommendation and send it back, otherwise, they can vote to

approve on the recommendation of the committee. This can destroy the use of the committees if everything is done twice. Ke. Raab suggested that the committee write down the reasons why they chose who they did and present the reports to the trustees. She feels that every committee should have reasons written down as to why the decisions were made. It was suggested that there be a committee meeting to gather all of the information, then a meeting of the whole for all the trustees to see the information and reports. Doubler will set up a committee meeting.

Sewer: No Report

Water: Stone reported that he had the air conditioners serviced at the sewer plant and the two wells. He has been working on the roof at well #4, the first coat of patch repair has been done. As soon as he is done with that he will be contacting the masonry to set up a time for the tuck pointing. He will be working on finishing up the CCR report.

TIF: The BDD will be added to the TIF line. It will read TIF/BDD.

Zoning: Andrews reported 4 permits were issued. One for a sidewalk/patio, a deck, and 2 fences. Raisbeck read a resignation letter from Andrews effective July 1st, 2018.

Albrecht asked for an update on the old pumps. Raisbeck confirmed that Jeff fixed one pump and is now running. Albrecht suggested that the old pump either go out for bids or be given away. He feels the pump that is not running is not junk and has been given up on since there were 2 new pumps purchased. Raisbeck will follow up with Jeff.

Raisbeck read off a list of unfinished/finished projects starting back in 2009 for each department:

Water-Old water tower- not finished, six water pits to be put in-Stone reported only 4 need to be done, landscaping at the new water tower-this has been completed, clean and paint the new water tower, finish repairs on Well #4-this has been started, water fountain by the gazebo-will follow up with this.

Streets: Erickson finish work on Pearl Street from sidewalk project-the engineer is the person responsible for this and is working with Erickson to finish this up, paint the curb for 5 minute parking at the post office, purchase of a new truck-needs to be finished, purchase of a new mower-completed, painting of the light posts, new lights on the Village Hall, and the pumps all need to be finished.

Sewer: Finish grant project for variable speed motors-still working on it.

Personnel: Hire full time water employee-still needs to be finished, hire part time employee-completed.

Community Building: Pressure was and paint soffits and overhangs, repair the dining room ceiling, paint the interior, handicap ramp all need to be finished. New radiator in the laundry room-Mike Kriebs has this.

Public Works: get the bays concreted, build an evidence room, get a generator installed, and purchase body cameras all need to be finished.

Local Improvements: get the canon covered by the Scouts, music on main street, benches for main street, summer meal program, tree grant, safe routes to school, garage sale signs-Albrecht has them, paint a mural on the side of Mary Vincent's building-where is the paint?-Albrecht does not have a way to get a hold of the person since the art gallery has closed, and the sewer ordinance.

New Business: Raisbeck reappointed Tracie as Village Clerk, Donna as Village Treasurer, Chief Bohnsack as Chief of Police, and Michael Toepfer as Attorney for 3 years. Albrecht made a motion to accept the appointments for 1 year, second by Fernstaedt. Roll call was taken, all responding yes. Motion passed and carried.

Raisbeck reported that the mower can be paid out of the BDD fund. There is 0% financing for 5 years. Fernstaedt asked if the other mower was traded in. Stone commented that it was not since they can use that mower to spread sludge, the new mower will not be able to do this since it is considered a compact utility and it does not have the horsepower to run the PTO on the full size manure spreader. Albrecht asked who made the decision not to trade it in. Albrecht asked Raisbeck to find out why the old tractor was not traded in and to have this added to the agenda for next meeting so it is not forgotten about.

Raisbeck appointed Andrews as Zoning Administrator until July 1st, 2018. Albrecht made a motion to reappoint Andrews as Zoning Administrator until July 1st, 2018 as per his resignation, second by Fernstaedt. Roll call was taken, all responding yes. Motion passed and carried.

Attorney Toepfer asked to hold off on his contract, he needs to give it some more thought.

Albrecht reported that a swing at the Community Building needs to be fixed.

Albrecht reported that he was asked when Chestnut Street will be patched where the water main break was at.

Doubler made a motion to adjourn, second by Ke. Raab. A voice vote was taken, all responding aye. Motion passed and carried.