

The regular board meeting was held on March 26th, 2018 at 7pm at the Warren Village Hall.

President Raisbeck called the meeting to order at 7pm. The Clerk recorded the minutes.

Wayne Raisbeck, Kelly Raab, Kirk Raab, Tom Fernstaedt, Wayne Wubbena, Donna Doubler were present. Travus Albrecht was absent. Also present was Attorney Michael Toepfer, along with Carl Andrews, Donna Breed, Tracie Perry, Bernie Saunders, Don Hawes, and Todd Stone.

The minutes were presented. Ki. Raab made a motion to approve the minutes as presented, second by Wubbena. A voice vote was taken, all responding aye. Motion passed and carried.

The bill list totaling \$12,420.40 was presented. Ki. Raab made a motion to pay the bills as presented, second by Ke. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Public Comments: No Report

Attorney Comments: Attorney Toepfer reported that he wrote to Mr. Colleran stating that according to our information, the tree is located on his property, he should take such action as he deem appropriate and if he has conflicting survey information, we will be glad to consider your evidence.

Toepfer also reported that he went to a fire protection district training class and in the freedom information act area if the meetings are recorded, they are public record and needs to be maintained.

Toepfer recommends that the board vote to go into closed session for consideration of the purchase release of real estate at the end of the meeting.

Finance: Chair Ki. Raab presented the Clerk and Treasurer Reports. Everything looks good and on track. Ki. Raab made a motion to approve the Clerk and Treasurer Reports, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried.

Public Safety: Chair Ki. Raab presented the February 2018 Police Activity.

Buildings: Raisbeck reported that Mike Kriebs found a smaller type register for the laundry room upstairs of the Community Building. It will cost around \$80.00 plus labor. He will also be repairing the leaking valve in the radiator in the upstairs bathroom. Then the ceiling will be repaired.

Streets: Chair Ke. Raab presented a list from Jeff Bartell. Jeff has started to receive bids for a new plow truck that will replace Todd's truck and for a new tractor/mower for out at the sewer plant which will also be used for the rest of the Village. He will be moving forward with Motor Fuel Tax street work bids for the chip and seal work with Fehr-Graham that was proposed last year. They attended the Public Work's Round Table in Stockton on March 20th. There was a lot of valuable information shared. Scott and Jeff attended the Mine Safety Training that was held in Galena at the quarry. Todd and Jeff attended the IDOT flagger training class and are now certified to flag. Jeff will be starting spring cleanup from plowing soon.

Ordinance: No Report

Local Improvements & Economic Development: Ke. Raab reported that she attends the Jo Daviess County Leadership program and during one of their sessions they gave the founded date of Warren and had a date different on the rocks (1843) that you see as you are coming into town. She had found a document that is sharing the author's history and vision of Warren. She gave copies to the board

members. She shared some names that were spoke of, James Doubler and C.W. Hawes. Ke. Raab does not know who wrote this but she was very interested in the enthusiasm and confidence this author had about Warren. Also in the ^{leadership} session, they are asked to share what is new and upcoming things in their community. Galena stated that they are going to start something new with a mapping program for Christmas in December and each weekend they are going to have something special for Christmas events going on. She mentioned that the Village was looking for something special in Warren that we can do to help bring in tourists. Mapping ^{was suggested} has been brought up in the past and she is asking the boards permission to check into mapping and for her to present the benefits, the cost, and what this could hold for Warren. Raisbeck commented that he has a lady's information and he will contact her to see where she is at in this process and will give Ke. Raab's information to her. The board has no issue with Ke. Raab moving forward with this.

Personnel: No Report

Sewer: Chair Fernstaedt announced that the sewer rate needs to be raised due to projects that need to be done. One project that Scott Raisbeck is working on is installing variable speed motors on the pumps to help save electric costs. This project will cost around \$18,000 with a 3 year payback. Fernstaedt presented to raise the sewer rates \$1.08 on the base rate. The income will raise around \$8,400 per year with the raise in sewer rates. Fernstaedt made a motion to raise the sewer rates \$1.08 on the base rate, second by Ke. Raab. Roll call was taken, Fernstaedt, Wubbena, Doubler, Ke. Raab voted yes. Ki. Raab voted no. Motion passed and carried.

Raisbeck asked for permission to talk with a company that installs solar panels in towns. The board agreed.

Ki. Raab asked for a detailed print out where all money goes for the sewer and water departments. With the rates going up 9%, he thinks it needs to be justified. Breed will get that to him soon.

Water: Stone reported that the recirculating pump in the new water tower has quite working. It runs 24/7 and has been in there since 2003 and needs to be replaced. He asked permission to have the new tower inspected and replace the motor when the old water tower is inspected.

Chair Wubbena reported that there was a water committee meeting and it was agreed to raise the water base rate by \$.93. The raise will increase the income by \$700 per month. Wubbena made a motion to raise the water base rate \$.93, second by Fernstaedt. Raab asked where the extra money will be going. Wubbena stated the raise will help cover the cost of the inspection and upgrades of the old water tower. Wubbena asked Stone if he could have the numbers in the next couple weeks to see how much the water rates need to be raised by, Stone replied he will try to get them as quick as he can. Wubbena moved to table the raise on the water rates, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

TIF: Chair Doubler announced that there needs to be a TIF Committee meeting set up to discuss the budget and for an application from Tom Riley for TIF assistance.

Zoning: Andrews reported that 2 permits were issued. One for a 20 unit storage unit and one for a fence.

Unfinished Business: Raisbeck presented the letter from Breed about the IMRF update and how long the cost analysis will take for early retirement incentive for Todd. This should only take a few hours. Ki. Raab does not have an issue with Breed moving forward. Wubbena moved to authorize Donna to proceed with Jon Renner and early incentives retirement update, second by Doubler. Roll call was taken, all responding yes. Motion passed and carried. The Board needs to set up a time frame in order for Jon to do the cost analysis, they agreed to set the date for April 1st, 2019.

New Business: Raisbeck presented an engagement letter from WIPFLi for the audit in July. The purpose of this letter is review certain details of our engagement. Ke. Raab made a motion to allow Raisbeck to sign the engagement letter, second by Ki. Raab. Roll call was taken, all responding yes. Motion passed and carried.

Raisbeck announced that the railroad will be doing some upgrades to the crossings on Johnson Street, Center Street and Winslow Road.

Raab made a motion to put the loader (LESO) out for bids, second by Ke. Raab. Roll call was taken, responding yes. Motion passed and carried.

Raisbeck announced that our cleaning lady will be resigning as of April 1st.

Raab made a motion to go into executive session at 7:33pm for the purpose of purchasing/leasing real estate, second by Wubbena. Roll was taken, all responding yes. Motion passed and carried.

Regular meeting was back in session at 7:59pm.

Toepfer announced that he will be in contact with the railroad and try to negotiate the \$300 monthly for #25 and will let them know that the Village will attempt to put some type of parking control up and ask for new leases for #41 and #25 and let them know that the Board is not interested in purchasing the dairy building area.

Raab made a motion to adjourn, second by Doubler. A voice vote was taken, all responding aye. Motion passed and carried. Meeting was adjourned at 8:02pm.

These minutes are subject to approval by the board at the next board meeting.